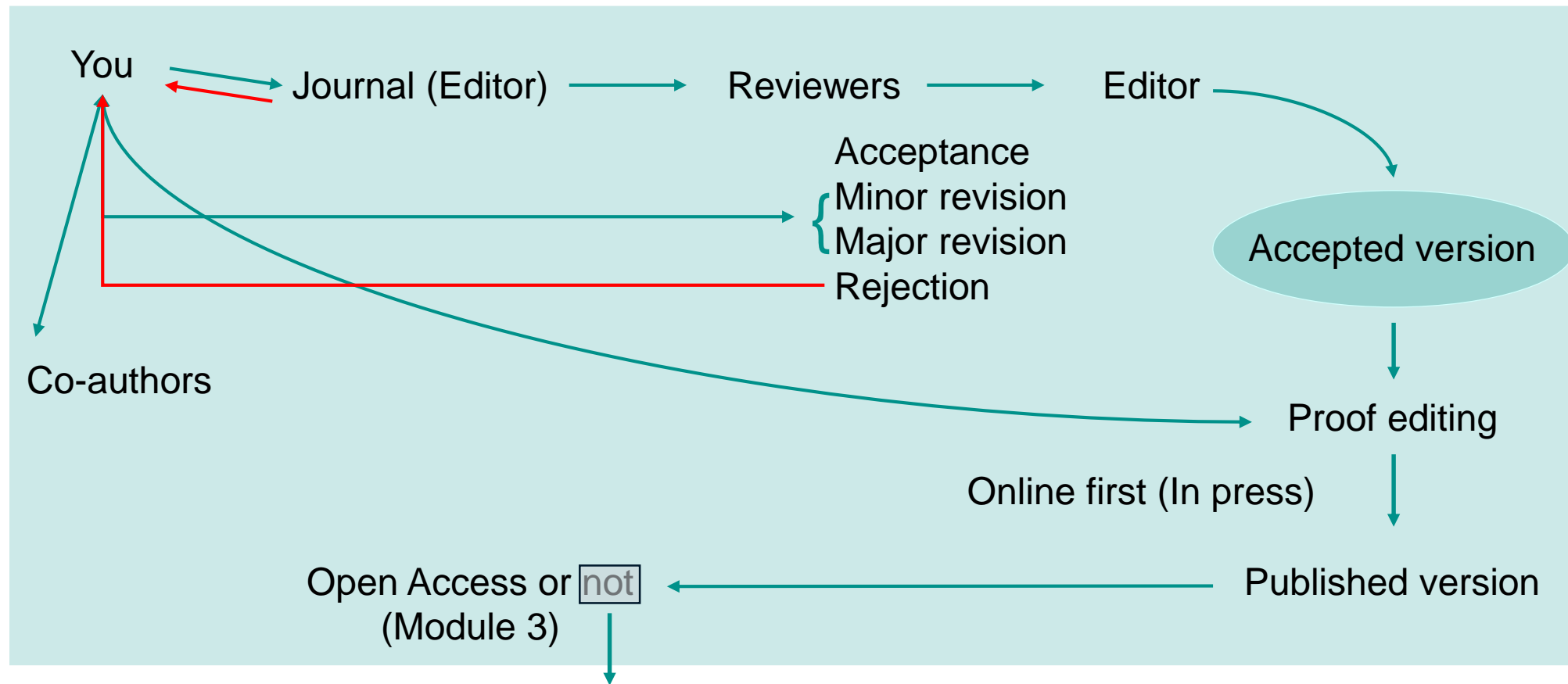


# Tips on the publication process

Submission, review & publication

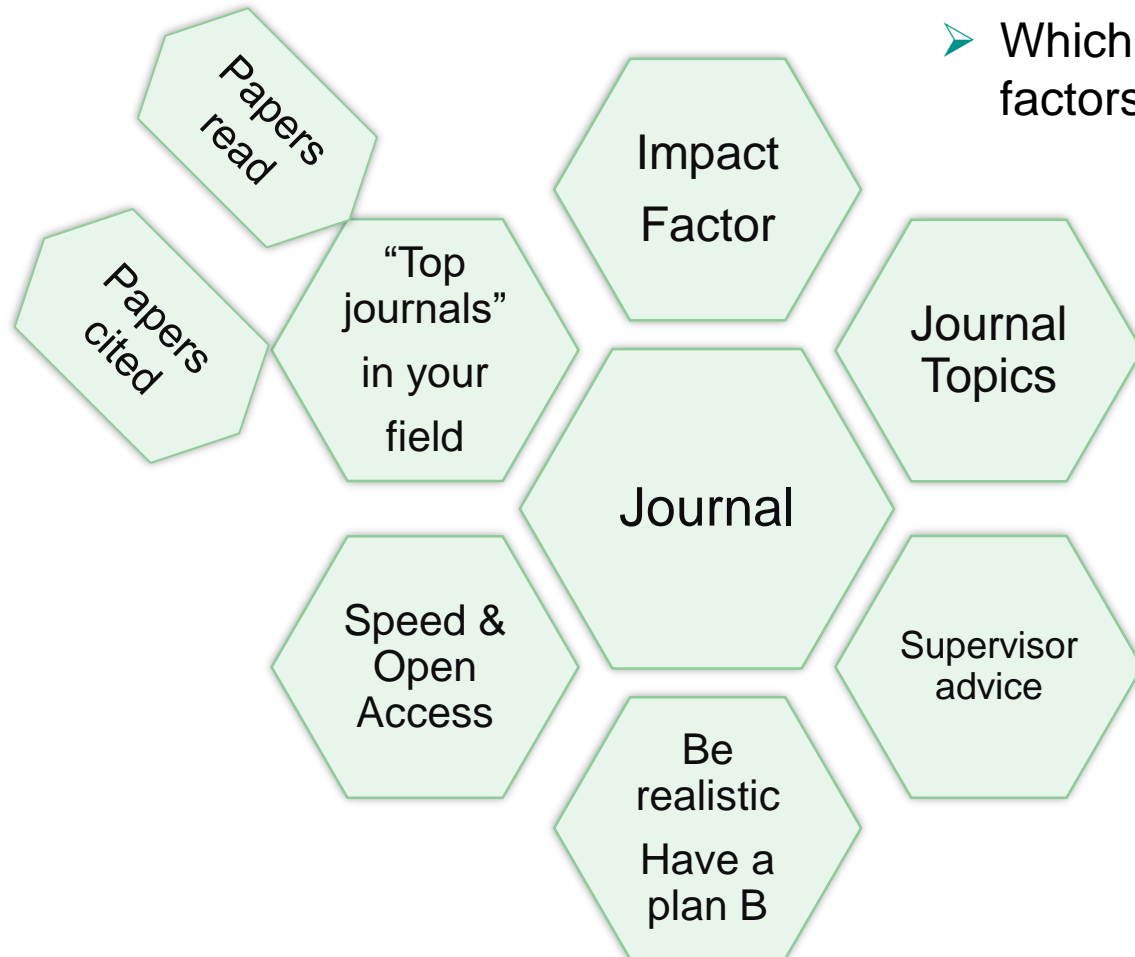


# 1 The publication process in a peer-reviewed journal



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# 1 Publication process: Which journal should you submit to?



➤ Which are the main factors for your decision?

Avoid predatory journals:

- The journal is indexed in databases (e.g. [DOAJ](#), [Web of Science](#), [Scopus](#))
- Review the journal website:
  - Peer-review policy is clear
  - Charges & costs are defined
  - Editorial board
- Read some of the published articles

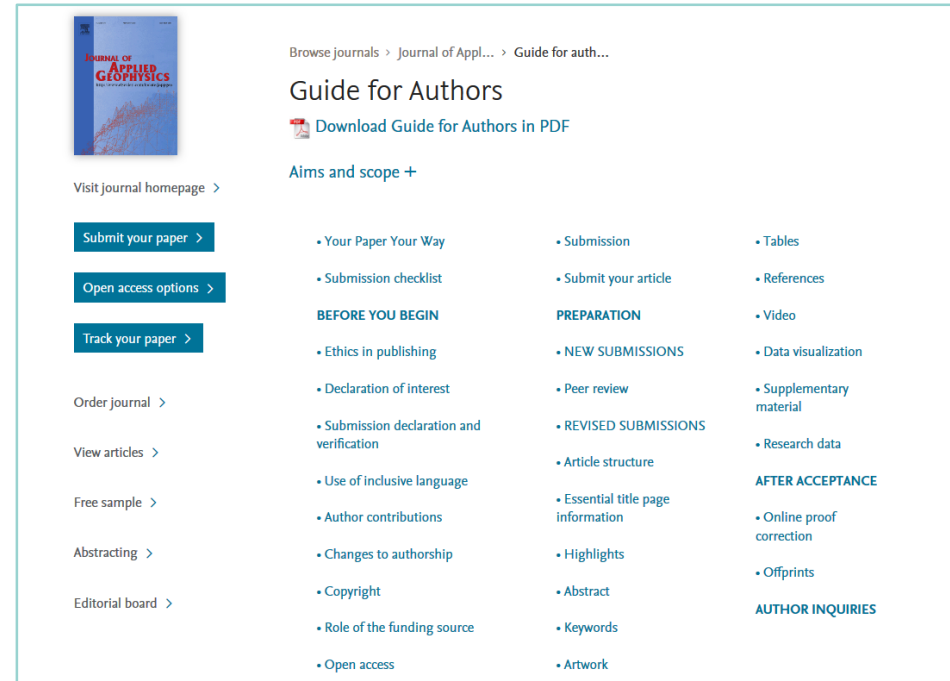
➔ On deciding...:

- <http://thinkchecksubmit.org/>
- <http://jane.biosemantics.org/index.php>

## 2 Instructions in the authors' guide


➔ If you know to which journal you want to submit, start with reading the guidelines before even starting to write your article.

- Word & figure limits
- English style
- Article structure
- References style
- Figure preparation
- Word or LaTeX
- Copyright – Open Access information



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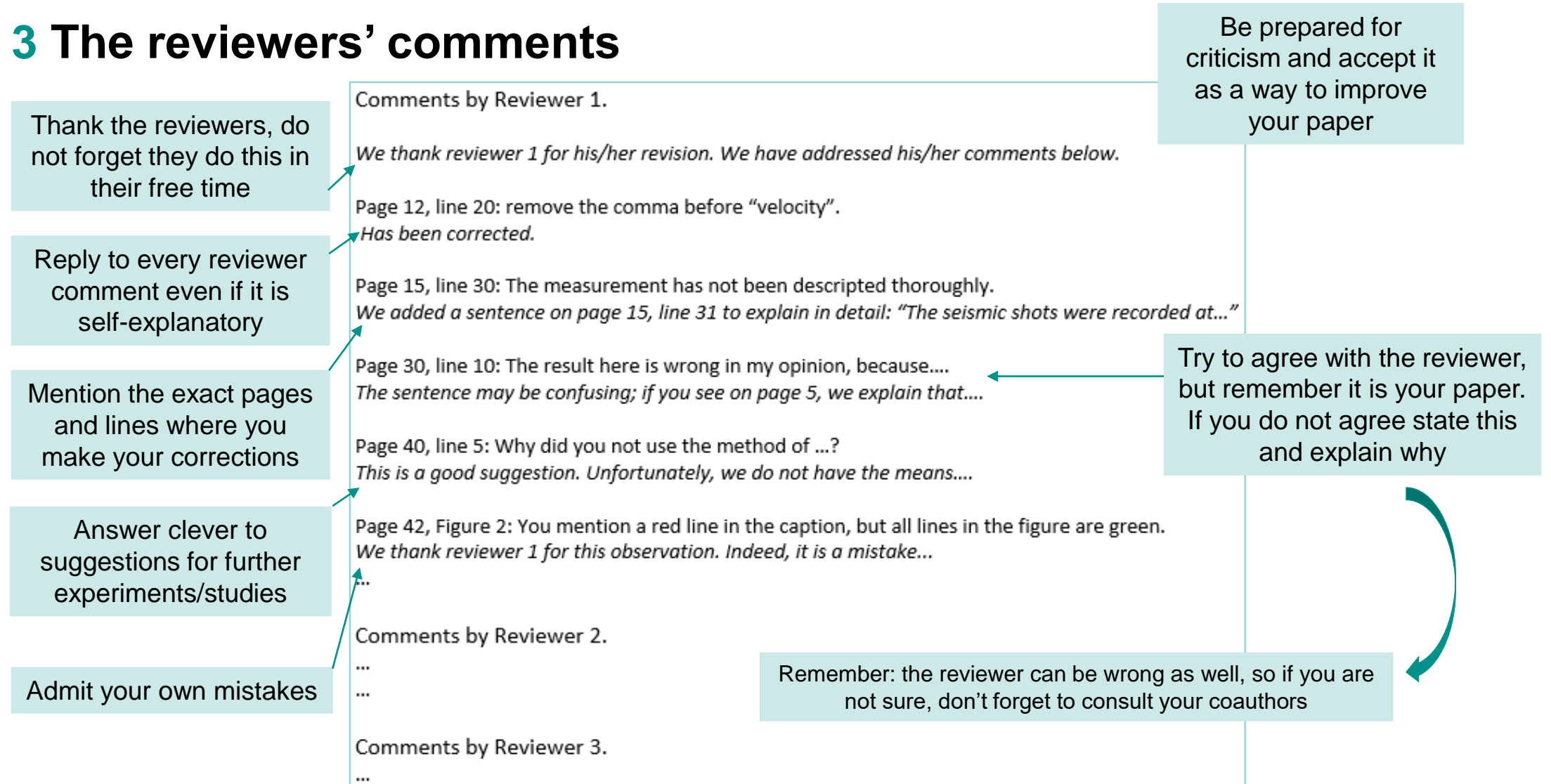
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### 3 The reviewers' comments



# What about reviewing the papers of others?

Yes or no?

- Helps you think as a reviewer
- You expand your knowledge
- But make sure you do a correct review:
  - Qualification
  - Time
  - Conflicts of interest

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Picture adapted from: <https://iasonya.com/wp/what-peer-review-feels-like/>

## 4 Exercise

- Search online for the “[Environmental Science & Technology](#)” journal and answer the following questions:
  - Can you use both Word and LaTeX?
  - What is the publication speed?
  - Is there a limitation to the number of figures?



**Thank you for your attention!**  
**Any questions?**