Registration process for Google Scholar, ORCID, Scopus and Web of Science

Google Scholar

- Go to Google Scholar [https://scholar.google.ch/](https://scholar.google.ch/)
- Search for an author (e.g. Bernhard Wehrli)

- Go to the author’s user profile

- On the right side, click on the “Get my own profile” button to create your profile
- When somebody looks up your name on Google or Google scholar, your profile will be ranked atop or very high in the search results
- Attention: To register with Google Scholar you have to create a regular Google account and verify your profile with your institutional e-mail address. If you care about data protection, you should seriously consider creating a profile.

ORCID (highly recommended)

- To create a profile go to: [http://orcid.org](http://orcid.org)
- Click on the link: “For Researchers” → “Register for an ORCID ID”
- You will then get your ID, e.g. orcid.org/0000-0003-4963-2319
- Complete your profile by adding information on your education, employments, funding, e-mail address, personal website, etc.
- Very important: Add your publications and link them to the original documents by, for example, importing them from databases such as WoS or Scopus.
- If automatic linking does not work it can be done manually
- You may allow trusted organizations to update your record (e.g. Scopus, Web of Science)
- Privacy settings can be changed for each single entry on ORCID! "German expert report considers ORCID @orcid_org as a role model for professional data protection" [http://gfzpublic.gfz-potsdam.de/pubman/faces/viewItemOverviewPage.jsp?itemId=escidoc:2263903](http://gfzpublic.gfz-potsdam.de/pubman/faces/viewItemOverviewPage.jsp?itemId=escidoc:2263903)
- Preview the public version of your profile and make changes if necessary

**Scopus (recommended)**
- You cannot create an author profile on Scopus
- To make sure that your publications are correctly assigned to your name, go to [https://www.scopus.com](https://www.scopus.com) and use the author-search tab to search for your name:

  ![Author search](https://example.com/author_search.png)

  - Check if all publications assigned to you are correct and if there are no variants of your name that are not yet grouped to your main entry
  - If you find any ungrouped name-variants, inform Scopus by checking the name variants and clicking the request to merge authors [https://www.scopus.com/feedback/author/home.uri#/](https://www.scopus.com/feedback/author/home.uri#/). You can also add or remove articles from your author profile or correct the spelling.

  ![Author details](https://example.com/author_details.png)

  - On the profile page you will also find the button “Add to ORCID” where you can connect the profiles
Web of Science (recommended)

- Go to [http://www.researcherid.com/](http://www.researcherid.com/), sign up and complete your profile
- Complete your profile by adding information on your education, employments, funding, e-mail address, personal website, etc.
- Add some publications if you have a few listed in Web of Science and preview the public version of your profile
- If you already have an ORCID you can link the Researcher ID to that