Tips on the publication process

Submission, review & publication
The publication process in a peer-reviewed journal

You → Journal (Editor) → Reviewers → Editor

{Acceptance, Minor Revision, Major Revision, Rejection}

Accepted Version

Co-authors

Online first (In press)

Proof Editing

Published version

Open Access or not (Module 3)

Send your accepted versions to us! (dora@lib4ri.ch)
Which journal should you submit to?

- Papers read
- Papers cited

“Top journals” in your field
- Impact Factor
- Journal Topics
- Supervisor advice

Speed
- Be realistic
- Have a plan B

Be realistic
Have a plan B
Which journal should you submit to?

On deciding…:
http://thinkchecksubmit.org/
http://jane.biosemantics.org/index.php

Before writing: read the instructions in the authors’ guide

- Word & figure limits
- English style
- Article structure
- References style
- Figure preparation
- Word or LaTeX
The reviewers’ comments

- Be prepared for criticism and accept it as a way to improve your paper
- Thank the reviewers, do not forget they do this in their free time
  - «We thank reviewer 1 for his/her revision. We have addressed his/her comments below»
- Reply to every reviewer comment even if it is self-explanatory
  - «Page 12, line 20: remove the comma before “velocity”. Has been corrected»
- Mention the exact pages and lines where you make your corrections
- Try to agree with the reviewer, but remember it is your paper. If you do not agree state this and explain why
  - «The sentence and reference may be confusing....»
  - «We agree with the reviewer on..., but...»
- Remember: the reviewer can be wrong as well
- Discuss with your co-authors
- Answer clever to suggestions for further experiments/studies
  - «This is a good suggestion. Unfortunately, we do not have the means...»
- Admit your own mistakes
  - «We thank reviewer 1 for this observation. Indeed, it is a mistake...»
What about reviewing the papers of others?

- Yes!
  - Helps you think as a reviewer
  - You expand your knowledge
  - But make sure you do a correct review
Exercise 3

• Search online for the “Environmental Science & Technology” journal and answer the following questions:
  • Can you use both Word and LaTeX?
  • What are the formatting requirements?
  • What is the publication speed?
  • What are the specifications for the figures?
Thank you!

Questions?

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